



## Guideline for the administration of SSIO-SA Whatsapp Groups. Sathya Sai International Organization | South Africa

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### **NATIONAL GUIDELINES FOR THE ADMINISTRATION OF SSIO-SA WHATSAPP GROUPS.**

SSIO-SA WhatsApp's Groups serve as a communication platform within the Organization.

In order to maintain Sai-Excellence within this platform, devotees should always adhere to the guidelines below.

- The SSIO-SA WhatsApp communication platforms should only be used for the communication of approved SSIO-SA content.
- Only approved administrators will be given the rights to post onto these groups. An administrator should seek approval from the Regional or Centre Chairperson prior to creating any WhatsApp Group.
- These groups are a representation of the SSIO-SA and should therefore be strictly administered for its intended purpose only. Administrators should therefore only post content that is relevant to that group.
- Messages should be posted only between 06:00AM and 21:00PM.
- The Centre President must be included on all SSIO-SA Centre WhatsApp groups.
- The Regional President must be included on all SSIO-SA Regional WhatsApp groups.
- Permission should be granted from a participant before they are added to a group.
- The name and icon of these groups should be the SSIO-SA logo or a picture of Bhagawan Shri Sathya Sai Baba.
- Do not post messages that include spam, chain messages, news headlines (fake news), current affairs, medical alerts, birthday messages, personal messages and any advertisements.
- Specifically, do not post religious chain messages that require you to repost for good luck.
- Do not post inappropriate photos, videos, voice notes and memes.
- Avoid sending large videos clips or files.
- Limit the amount of emojis used within a message.
- Only use quotes by Bhagawan Shri Sathya Sai baba and include the source of this quote.
- In the event of an administrator creating a temp WhatsApp group, the said administrator will ensure that this group be dissembled and deleted after achieving it's intended purpose.

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